



<b>Job Title:</b> Dental Hygienist	<b>Reports To:</b> Dentist
<b>Department:</b> Dental	<b>Hourly Range:</b> \$37.74-\$42.74, depending on experience
<b>FLSA:</b> Non-Exempt	<b>Employment Type:</b> Full-time

**MISSION:** To inspire health, wellbeing, and humanity in our community, through all of life’s stages.

**JOB SUMMARY:** Tepeyac understands that treatment of the whole person includes medical, behavioral health and dental care. All three are needed to achieve the utmost quality care and coordination for patients. Dental decay is the number one chronic disease in children that is **100% preventable** —5 times more common than asthma, 4 times more common than early childhood obesity, and 20 times more common than diabetes. Decay can affect speech and communication, eating and dietary nutrition, sleeping, learning, playing and quality of life, missed school and/or work for patients of all ages. The Dental Hygienist works with a team of dentists and dental assistants to provide quality dental care to Tepeyac’s patients.

**ESSENTIAL DUTIES & RESPONSIBILITIES:**

- Work with dentist and dental team to identify best practice model for integration of preventive dental services with medical and behavioral health services.
- Work with dentist to create referral process and relationships for basic general practice level dentistry as needed to diagnose and treat oral health needs identified during the provision of preventive services.
- Work in collaboration with dentist to establish short-term and longer-term benchmarks for number of services provided and number of patients seen, by payer type.
- Document the above documents in a Tepeyac Preventive Dental Services Plan.
- Provide treatment/services to patients.
- Provide preventive dental services to Tepeyac patients.
- Maintain electronic patient records consistent with industry standards, and as needed to facilitate billing.
- Complete chart notes within 3 days of service provision.
- Provide preventive dental services in community settings periodically as agreed upon with Tepeyac Community Health Center. Will participate in school-based dental services and/or HUB sites.
- Facilitate, with assistance from referral coordinator and case manager, proper referral coordination for patients.
- Submission and review of weekly progress report with staff dentist.
- Achieve monthly patient and service provision benchmarks as identified in the Preventive Dental Services Plan.

**OTHER DUTIES AND RESPONSIBILITIES:**

- Attend required internal meetings, trainings, and events.
- Other duties as assigned.

## **EDUCATION AND EXPERIENCE:**

### **Minimum Education:**

- Accredited dental hygiene school graduate.

### **Minimum Experience:**

- One or more years' experience as RDH preferred but not required.
- Oral and written fluency in English and oral fluency in Spanish required.
- Maintain a valid Dental Hygienist License with the State of Colorado.

## **KNOWLEDGE, SKILLS & ABILITIES:**

- Flexible and adaptable. Willing to jump in where needed as the clinic continues to grow.
- Ability to flourish in a team-oriented care model; strong team building skills.
- Excellent communication and listening skills. Creative and positive approach to communication and problem solving.
- Organized, able to multi-task, prioritize work and stay focused in a busy clinic setting.
- Demonstrated ability to work effectively with individuals of diverse races, ethnicities, ages, and sexual orientations in a multicultural environment; strong initiative and the passion to advocate and provide healthcare to the underserved.
- Strong initiative and passion to advocate and provide healthcare to the underserved.

## **Pay and Benefits:**

- **Benefits:** Tepeyac offers a full compensation package to all full-time employees. Benefits include medical, dental and vision insurance, a flexible spending account, a 401k, disability insurance paid for by Tepeyac, eight paid holidays, four weeks of vacation and 8 days of sick leave each year. Licensed providers receive time off and reimbursement for CME (Continuing Medical Education) and reimbursement for the Colorado licensing renewal fee.
- The **hourly pay range** for the position is **\$37.74-\$42.74**, depending on experience.
- **Apply:** If you are interested in applying, send your cover letter and resume to [hr@tepeyachealth.org](mailto:hr@tepeyachealth.org) - We look forward to hearing from you!
- **Vaccinations:** As required by Colorado's CMS Vaccine Mandate, all Tepeyac Community Health Center employees must be fully vaccinated against COVID-19, subject to the requirements of the American with Disabilities Act (42 U.S.C. § 12101 et seq.), Title VII of the Civil Rights Act (42 U.S.C. § 2000e et seq.), the Colorado Anti-Discrimination Act (C.R.S. § 24-34-401 et seq.), and any other relevant federal or State law. As such all persons offered a position will be required to provide valid proof of vaccination prior to starting employment.